



Department of Defense INSTRUCTION

NUMBER 1330.7

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Administrative Reissuance Incorporating Through Change 3, November 16, 1994

ASD(FM&P)

SUBJECT: Visits of Civilian Religious Leaders to Military Installations In Overseas Areas

References: (a) DoD Instruction 1330.7, subject as above, August 11, 1966 (hereby canceled)

1. REISSUANCE AND PURPOSE

This Instruction reissues and updates reference (a) governing visits of civilian religious representatives to military installations in overseas areas. Reference (a) is hereby superseded and canceled.

2. APPLICABILITY

The provisions of this Instruction apply to all elements of the Army, Navy, and Air Force (hereinafter referred to collectively as "DoD Components").

3. DEFINITION

As used in this Instruction, the following term applies:

3.1. Endorsing Agency. A council, department, committee or organization charged by a church or denomination to represent that church or denomination in its relationship with the Armed Forces Chaplains Board and the DoD Components and given the responsibility for procuring, examining, and endorsing clergy to the Armed Forces as meeting the denominational standards and requirements to be chaplains of that church or denomination in the Armed Forces.

4. POLICY AND OBJECTIVES

4.1. Visits of civilian religious leaders to overseas installations are encouraged to enhance the spiritual welfare of military personnel particularly at seasons of special religious significance.

4.2. Such visits will serve to keep the civilian church aware of the ministry of their chaplains and the spiritual and religious activities of the military community.

4.3. Visits will be made to minister to military personnel including chaplains and to fulfill responsibilities of endorsing agencies. Visitors will be required to have the endorsement of their respective ecclesiastical endorsing agency recognized by the Armed Forces Chaplains Board.

4.4. Civilian religious leaders who visit overseas representing their denominational endorsing agency or headquarters will do so at no expense to the Government.

4.5. Requests made to the Secretary of Defense or to any DoD Component when the request involves more than one DoD Component will be referred to the Armed Forces Chaplains Board for processing.

4.6. When a visitor is to visit an installation of only one DoD Component, the DoD Component concerned will obtain the necessary clearance and the concurrence of the theater commander concerned, issue the necessary individual travel orders and/or letter of travel authorization and recommendation to the individual or group making the request. The Armed Forces Chaplains Board will be made an information addressee of the correspondence pertaining to such visits.

4.7. When an invitation or invitation orders are extended by a DoD Component or Major Command to a civilian religious leader to visit military personnel in an overseas command, the provisions of subsection 4.3., above, pertain. The Armed Forces Chaplains Board will be made information addressee of the correspondence pertaining to such visits.

5. EFFECTIVE DATE

This Instruction is effective *immediately*.

A handwritten signature in black ink that reads "William K. Brehm". The signature is written in a cursive style with a large, prominent 'W' and 'B'.

William K. Brehm
Assistant Secretary of Defense
(Manpower and Reserve Affairs)